Unified portal for External Hajj
Hajj Mission Representative User Guide
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Introduction
The following information shall serve as an introduction for Haj Mission Users to fully comprehend the essence of the e-track electronic system to better serve the international Haj pilgrims. We want to highlight that this guide has been written for the end users of Haj Missions and other stake holders to fully understand their workflow and steps to carry out their daily tasks towards the end goal of serving the international Haj pilgrims. A careful review of this guide shall serve to minimize unwanted communication between the service providers and the resources of the Ministry of Haj.

We shall refer to the External Haj E-Services Portal simply as the ‘Portal’ going forward for simplicity sake.

Vision of the Ministry of Hajj
Allah (Glorified and Exalted Be He) has honored this holy country with the service of His guests and the visitors to the Prophet’s Mosque. The wise government seeks to improve the services provided for the guests of Allah, facilitate their procedures, maintain their rights, fulfil these sublime objectives, and achieve a great turnabout in the services of the international pilgrims. The government also seeks to achieve the required transparency with regard to the clarity of the procedures carried out by the pilgrim, and also the types, levels, elements, and costs of the service packages. In addition, the government seeks to impose more control and surveillance on the performance of all the authorities concerned with the affairs of Haj, and to improve all matters related to Haj.

The decision of the honorable Council of Ministers no. 386, dated 22/11/1433 A.H., declaring the approval of the project of the External Haj Portal for the international pilgrims has been issued. It is an electronic system that seeks to achieve a great turnabout in the procedures of the arrival and departure of pilgrims, and to follow up the services provided to them during their stay in the Kingdom. This is carried out by committing all the authorities concerned with the affairs of Haj to perform their tasks and provide their services via an integrated electronic system.

This is achieved by linking the Haj visa of every pilgrim to a package of services consisting of specific elements, such as housing, transportation, and food service, which should be clearly stated and announced via this electronic system, so that the pilgrim can identify these elements in advance before his arrival at the Kingdom. In addition, the ministerial authorities will be able to follow up how the services registered in the system match the services that are actually provided. Consequently, this will lead to the immediate removal of irregularities and to holding the negligent to account, according to the regulations and instructions. This project keeps pace with the approach adopted by the country (may Allah
safeguard it) towards changing the governmental transactions from manual operations to e-government transactions.

**What is a Web Portal?**
A web portal is most often one specially designed web site that brings information together from diverse sources in a uniform way. Usually, each information source gets its dedicated area on the page for displaying information (a portal); often, the user can configure which ones to display.

**About the Web Portal**
This electronic system consists of five main phases, with every phase depending on the preceding one. These phases are as follows:

- **Eligibility:** meeting the stipulated requirements, as to participate, legally qualified.
- **Guarantees:** to undertake or to ensure for another.
- **Contracts:** an agreement between two or more parties for the doing or not doing of something specified.
- **Formation of service packages:** creating and choosing from a list or services of the package.
- **Issuance of visas:** Once the visa application is accepted on the basis of the documentation produced by the applicant

**Portal Home Page:**
By clicking on the URL: click here, you will be greeted with the External Haj E-Services Web Application Home page.

*Remember to save this URL as you’re favorite so you do not have to remember the URL.*
Portal help contact information:

<table>
<thead>
<tr>
<th>Contact Name</th>
<th>Contact Reason</th>
<th>Contact Phone #</th>
<th>Email Address</th>
<th>Working Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call Centre</td>
<td>Any questions, comments, suggestions or feedback</td>
<td>966 (2) 920026265</td>
<td><a href="mailto:ehaj@sejeltech.com">ehaj@sejeltech.com</a></td>
<td>24/7</td>
</tr>
</tbody>
</table>
E-payment:

Bank information

### Account Information

<table>
<thead>
<tr>
<th>Bank Name</th>
<th>Riyadh Bank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account Owner</td>
<td>United Agents Office</td>
</tr>
<tr>
<td>Account IBAN No.</td>
<td>There is one IBAN number assigned to each Haj mission or Haj Company or Service provider activated on portal. It will be sent as SMS to representative mobile, also you can find on financial information page in Portal.</td>
</tr>
</tbody>
</table>

### Allowed Deposit Methods

1. International Transfer [SWIFT]
2. Local transfer from account in a Saudi bank [SARIE]
3. Cash deposit directly into account
4. Transfer from account in Riyadh Bank

### Attention!

Cheques are not acceptable whether draft cheques or account cheques.

---

The e-payment will be put into use and connected with brought together (as one) web portal for external haj so each money transaction should be done by the web portal, such as:

- Warranties request.
- Housing contract.
- Food contract.

...
Unified Warranties request e-payment:

The type of payment in bank warranty will only be an electronic payment.
(To complete the process of payment it will be done after sending the request and Issuing Unified Warranty after that creating the voucher.)

- The warranty will take effect once payment is settled.
- The liquidation of this warranty will be done at the end of the season and as per MOH instructions.

**Category:** Haj Mission Warranty

**Type:** ELECTRONIC PAYMENT

<table>
<thead>
<tr>
<th>Amount (SAR)</th>
<th>0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount with VAT (SAR)</td>
<td>0</td>
</tr>
</tbody>
</table>

**My information:**
This page will show your contact information and addresses also you can edit your contact details and office information.

**Steps:** By click on Actions > Edit
My Role:

Steps: By click on Actions > Edit
You can edit your information of the role.

Hajj Mission Info:
Here are the financial details and from Action you can print or download it as pdf.

My voucher:
You can see your vouchers by following these steps:

Home > hajj company info > my voucher

To see more details about your voucher, click Action > Request Details
Haj Mission:

IMPORTANT NOTE:

It is very important to note that the work flow for the Haj Mission Representative depicted below is sequential in the system and some workflows below are pre-requisites for the next workflow in sequence. For example, Workflow 2 can be executed only when the Workflow 1 has been completed and similarly Workflow 3 cannot be executed unless Workflow 2 has been completed.

Each of these workflows has been further explained in the following pages as simple workflows with associated steps to complete the workflow.

By reading this user guide the Haj Mission Representative shall completely understand all the requisite workflows and steps and interact with the Portal strictly in the Order specified.

This user guide shall help the Haj Mission Representative to carry out their tasks in an efficient manner, in sha Allah.
Haj Mission Workflows:

1. Sign the Record
2. Register Representatives
3. Add Haj Companies
4. Add Bank warranties
5. Add Housing Contracts

Sign the Record Road map:
Sign the Record

To be able to Hajj Mission of use the External Hajj E-Services Portal must sign the agreement with the Ministry of Hajj and determine the quota and the Representative.

More

| Determine the quota | Registration the representative Of the Hajj Mission |

Sign the Record Workflow:

This workflow is before the beginning of each Haj season and the responsibility of the ministry of haj also known as (MOHAJ) which will be used very often. It is strictly the responsibility of the Ministry of Hajj to activate the quota as well as enter the main representative detail for the haj mission following the signing of records in the yearly meeting session that will be conducted once a year. The representative of the haj mission does not interact with the portal for the workflow.
Step 1: Haj Mission Annual Meeting with Mohaj
Following a meeting between the Haj Minister and the Haj Mission each year, there would be an agreement about the quota for the country and name of main Representative who shall use the External Haj Portal. A Record will be signed with the Haj Mission after this meeting.

Step 2: Activation of Haj Mission in the Portal by Mohaj
The Haj Minister shall ensure the ‘Quota Information’ and ‘Representative Info’ for the Haj Mission is entered in the Portal.

Step 3: Notification to the Main Representative by the Portal
An SMS notification will be sent to the Haj Mission User about his/her name being added in the Haj Portal. This notification shall signal that the Representatives can create their new login information using the External Haj Portal.

Create user road map:
Register Main Haj Company Representative Workflow:

Create User

After the signing of the record and its approved in the system by the ministry of Hajj, the representative of the Hajj Mission must create a user name and a password to enter the External Hajj E-Services Portal.

More

Filling the basic Information Of the representative Of the Hajj Mission

Check with the Verification code

Create User Name and Password
Step1: Hajj Company haj mission Main Representative Registration:

Once the Main Representative has received a notification from the Portal, he/she can create the new User Name and Password in the External Haj Portal by clicking on the Loging to Portal button on the External Haj Portal Home Page and the following login screen is displayed. Give the needed document to Mohaj to activate the quota give for the country and fill the representative details.

Steps: submit the application (Haj Mission) > Activate the account and quota then Enter the Representative Details.
Click on the link to bring up the following form:

**User Verification**
Please fill the representative details you would like to activate

- **Nationality**: Greenland
- **Choose your identification type**: Passport - Hijama
- **Identification Number**: 2000
- **Mobile No.**: Greenland (4239) 6084970
- **I am Representing**: Haj Company Under EST

**Step 2: Create Account**
Go to the login page and fill the representative details and create the username and password. **Steps**: Create the username and password (Haj Mission) through the portal > login > Create an account/Activate User.

If you enter all the correct information, the Portal sends a **Verification Code** on your mobile phone which you shall enter and proceed to setup a password for the new User, and then the following screen is displayed:

**User Mobile verification - pakhaj**
Verification Code has been sent to the registered mobile number: XXXXXX9788

- Did not receive the verification code?
  - Resend by SMS
  - Resend by e-mail
  - Use Google Authenticator

**Submit**  **CANCEL**
Entering the correct Verification Code, the following form is then displayed to register a new User and Password. The Password length should be a minimum of 8 characters with at least one letter and one number. For example, ‘user1234’.

**Step 3: Login into the Portal and View Dashboard**

Once the correct data is entered for user name and password fields and clicking on the **LOGIN** button, the following screen is displayed inviting the new user to login to the Portal:
Step 4: Confirmation code:
After filling the details confirmation page will display and you will receive your confirmation code on your Mobile number. Enter the confirmation code that you received it on the main representative Mobile no.

Notice
If you did not receive the SMS on your Mobile, you can resend it through the E-mail or Google Authenticator.

User Mobile verification - pakhaj
Verification Code has been sent to the registered mobile number : XXXXXX9786

Did not recieve the verification code?
Resend by SMS
Resend by e-mail
Use Google Authenticator

Training courses:
Step 1: Click on training course tab in the bottom to schedule a training
Step 2: Then fill the following information and fill the appropriate info needed

Please select the User Details you would like to login as:

- Party Name: Hajj Missions
- Hijj Mission: TUNIS
- Representative Name: test test
- Representative Mobile: Saudi Arabia (+966) 562856830

Submit

Step 3: Select the desired training time and location in order to get your training done.

<table>
<thead>
<tr>
<th>Training number</th>
<th>Description</th>
<th>Training Date</th>
<th>Hijri date</th>
<th>City</th>
<th>Location</th>
<th>Language</th>
</tr>
</thead>
<tbody>
<tr>
<td>1161</td>
<td>transportation treating 10</td>
<td>19/10/2016</td>
<td>18/10/1438</td>
<td>Jeddah</td>
<td>بيوتات العملاء</td>
<td>Arabic</td>
</tr>
<tr>
<td>1169</td>
<td>How to Use the Unifed Portal for External Hajj 13:00 - 15:00</td>
<td>29/9/2016</td>
<td></td>
<td>Training Center - Makkah</td>
<td>English</td>
<td></td>
</tr>
<tr>
<td>1179</td>
<td>How to Use the Unifed Portal for External Hajj 13:00 - 15:00</td>
<td>29/9/2016</td>
<td></td>
<td>Training Center - Makkah</td>
<td>English</td>
<td></td>
</tr>
<tr>
<td>1166</td>
<td>How to Use the Unifed Portal for External Hajj 10:00 - 12:00</td>
<td>29/9/2016</td>
<td></td>
<td>Training Center - Makkah</td>
<td>Arabic</td>
<td></td>
</tr>
<tr>
<td>1165</td>
<td>How to Use the Unifed Portal for External Hajj 10:00 - 12:00</td>
<td>29/9/2016</td>
<td></td>
<td>Training Center - Makkah</td>
<td>Arabic</td>
<td></td>
</tr>
<tr>
<td>1161</td>
<td>How to Use the Unifed Portal for External Hajj 13:00 - 15:00</td>
<td>30/9/2016</td>
<td></td>
<td>JEDDAH - BEUTAT AL AWAL</td>
<td>English</td>
<td></td>
</tr>
<tr>
<td>1169</td>
<td>How to Use the Unifed Portal for External Hajj 13:00 - 15:00</td>
<td>28/9/2016</td>
<td></td>
<td>JEDDAH - BEUTAT AL AWAL</td>
<td>English</td>
<td></td>
</tr>
<tr>
<td>1149</td>
<td>How to Use the Unifed Portal for External Hajj 13:00 - 15:00</td>
<td>28/9/2016</td>
<td></td>
<td>JEDDAH - BEUTAT AL AWAL</td>
<td>English</td>
<td></td>
</tr>
<tr>
<td>1125</td>
<td>How to Use the Unifed Portal for External Hajj 10:00 - 12:00</td>
<td>28/9/2016</td>
<td></td>
<td>JEDDAH - BEUTAT AL AWAL</td>
<td>Arabic</td>
<td></td>
</tr>
<tr>
<td>1124</td>
<td>How to Use the Unifed Portal for External Hajj 10:00 - 12:00</td>
<td>28/9/2016</td>
<td></td>
<td>JEDDAH - BEUTAT AL AWAL</td>
<td>Arabic</td>
<td></td>
</tr>
</tbody>
</table>

Step 4: select the number of people attending the training.
Step 5: Please print and bring paper of itinerary with you.

Upon entering the correct Verification Code, you are presented with the Dashboard screen.

**My information**
This page will show your contact information and addresses also you can edit your contact details and office information.

Steps: By click on Actions > Edit
My Role:

Here were you can find the role for the representatives and where you can edit it.
Hajj Mission Info:

Financial details:
Here you find the financial details for your portal account with account details.

My voucher:
Here you can find all the voucher, and you can print it or download it as excel file.

My Representatives:
Here you can find the representatives names

**Quota Details:**

**Quota Information:**
Here are the quota details for both Hajj Mission and Co. under Mission.

**Approved Embassy Quotas:**
After applying to Mofa for quota the approving of the quota will appear here as per page attached.
Haj Company:

Haj Companies Under Mission:
Here you find All companies under mission whether activate it or not.
You can activate the company for the new season from here

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company Name</td>
<td>ACME INC.</td>
</tr>
<tr>
<td>Address</td>
<td>123 Main St</td>
</tr>
<tr>
<td>City</td>
<td>Anytown</td>
</tr>
<tr>
<td>State</td>
<td>State</td>
</tr>
<tr>
<td>Zip Code</td>
<td>12345</td>
</tr>
<tr>
<td>Phone Number</td>
<td>123-456-7890</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:example@email.com">example@email.com</a></td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www.example.com">www.example.com</a></td>
</tr>
</tbody>
</table>

You can modify the company from here as picture display:
Representatives of Haj Companies

You will find more details here
And if you want to edit any representative’s information You will be able to Edit from here:

You can deactivate companies or Cancel the company from here:
Approved Warranties and Contracts:

My Warranties:

<table>
<thead>
<tr>
<th>Warranty ID</th>
<th>Type</th>
<th>Amount (SAR)</th>
<th>Bank Home</th>
<th>Warranty Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>4706</td>
<td>ELECTRONIC PAYMENT</td>
<td>357000</td>
<td>Riyad Bank</td>
<td>Haj Mission Warranty</td>
</tr>
<tr>
<td>4704</td>
<td>ELECTRONIC PAYMENT</td>
<td>1577400</td>
<td>Riyad Bank</td>
<td>Haj Mission Warranty</td>
</tr>
<tr>
<td>6817</td>
<td>ELECTRONIC PAYMENT</td>
<td>36255.5</td>
<td>Riyad Bank</td>
<td>Haj Mission Warranty</td>
</tr>
</tbody>
</table>

Details

My Housing Contracts

<table>
<thead>
<tr>
<th>House number</th>
<th>House number</th>
<th>House number</th>
<th>House number</th>
<th>House number</th>
<th>House number</th>
<th>House number</th>
<th>House number</th>
<th>House number</th>
</tr>
</thead>
<tbody>
<tr>
<td>104953</td>
<td>7551333</td>
<td>154417</td>
<td>7575718</td>
<td>199497</td>
<td>7577919</td>
<td>102541</td>
<td>7577829</td>
<td></td>
</tr>
</tbody>
</table>
My Food Contracts

Details

Cancel Food Contract:

To cancel food contract you must request it from approve warranties as picture display:
Authorize Contract:

My Special Contracts:

Details
Distribution Special Contracts:

Click on the routes and drop menu will open.

Modify Special Contracts:

Click on the routes and drop menu will open.
Reduction Special Contracts:

By click on Edit you can reduce the number of hajis. After that you will be able to save it or cancel.

Cancel Special Contracts:

You can cancel any time you wish.

Additional Services Contracts

Here is the additional services contracts Details:
Details

Flight Bookings:

Flights schedule:

Details of all flight schedule

Arrival Distribution
Approved Zamzam Order List:

The Details of all zamzam order which is already approved.

Add my Representatives:

To add new representatives, you must go to request than action and press on add as per picture:
Than you enter the representative's info:

Than press submit.

Registration hajj company under hajj mission road map
Hajj Company:

Add haj company under mission
Requests > Haj Company > Add Haj Company

Click on action and choose ‘Add’ to display the following form and enter the details given as example:
Add Hajj Company Representatives:

To add the Hajj Company Representatives please follow these steps as per picture:

Add Hajj Company Representatives than press on action and add:
Warranties:

Adding Unified Warranty Workflow:

Step 1: Add Unified Warranty

Haj Mission Representative can create Bank Unified Warranties request which then gets routed for approvals.

Step 2: Haj Establishment Approval

Step 3: View Approved Request
From the main dashboard, the Haj Mission Representative can click on the Add Warranties Request under Requests and the following screen is displayed:

To apply for the Unified warranties Requests – warranties- Unified Warranties Requests –action - add

Step 2: Haj Establishment Approval of Request
Once you submit the request successfully, the Haj Establishment will see the request and shall approve it as soon as possible.

No action is needed from the Haj Company under the Haj Mission Representative except to follow up with the Call Centre if the request is NOT approved within a reasonable time.
Step 3: Mohaj Approval of Request
Once the Haj Establishment approves the request, it will be sent to Mohaj for Approval.

View Approved Request
Click on Warranties then Unified Warranties Request.

Issuing Electronic Bank Warranties:
To apply for this option first, you must have a local account.
Warranties ➤ Issuing Electronic Bank Warranties ➤ action ➤ Add
Service provider’s requests:

Housing contracts:
To make house contract you should go to Requests than choose service providers requests and click on housing contract as per picture attached.
After contract request will be sent and it will show process successful with contract number.

**Step 1:** Haj Mission make request.

**Step 2:** After the first step will wait the approval from house owner.

**Step 3:** Generate voucher. (Request it will wait for the Establishment approval)

**Step 4:** Make payment.

(After you are done with the steps and press Accept it will be fully in the system)
Housing contracts:
Shows contracts have been made.

**Step:** click on action to Add contract.

Adjust house contracts:
It shows the house contracts which is been adjusted.

Food Contracts:
Shows contracts have been made.

**Step:** click on action to Add contract.

Cancel Housing Contract:
Here it displays the house contracts which is already canceled.
**Cancel food contracts:**

Here it displays the food contracts which is already canceled.

**Cancel special contracts:**

Here it displays the special contracts which is already canceled.

**Delegate Food Contract:**

Hajj Missions and Companies under Mission or not under Mission can make delegate food contract with Est.

Fill the information and press on submit.
Special Contract:

This option is to make special transportation contract as follow:

And to apply for this option you must go to

Service providers requests ➔ Special contract ➔ action ➔ Add

Then you fill the information as per picture then press on add then submit.

Additional services contract:
Additional services contract at the Holy place is an extra service for the Pilgrim which made by the Establishment.

Requests ➔ Service Providers Requests ➔ Additional Services Contracts

ZamZam Orders:

To order ZamZam water please follow these steps:
Requests > ZamZam Orders
After filling in the following spaces there are two options:

Accompany: is when the haj picks up his/her zamzam water upon arrival or departure.
Empty: is when the plane takes the zamzam water back to their country and the Hajj Mission will distribute it over there.

**Flight schedules**
Requests > Flight Schedules > Action > Add

You fill the information according to your flight schedules as per picture then you press add.
Balance Purchase Requests:

1-Purchase E- Ticket Balance

is for the Route During the Hajj.

Purchase E-Ticket Balance

In the total amount you put the total price for the chosen rout then submit.

2-Purchase Visa Balance:

It’s the amount which you pay for the pilgrim’s service which 594 without VAT.

Purchase Visa Balance
Action > Add

3- Adahi Purchase:

Its where you can buy the adahi for the pilgrims

Then it has to be allocated to the pilgrim from the Hajj Data
4-Saudi Post:
This facility can help the pilgrims to send their extra luggage.

Fill the information and press on submit.
Then it has to be allocated to the pilgrim from the Hajj Data

Fill the information the press on Add+

Embassy Quota Association Requests:
You can choose the Embassy and the Consulate that you want to print the Pilgrims Visa.

From Requests then Embassy Quota Association Requests then Action and Add.
Enter the information then submit to MOFA.

Refund Ticket Balance:

This facility to refund the ticket balance as per picture display

Then you put the amount that you want to refund and press submit
Show Housing contract:

Shows the contracts have been done and details, date start/end.

**Step:** Request > service provider’s requests > housing contracts.

Show Food contracts:

Shows the contracts have been done and details, date start/end.

**Step:** Request > service provider’s requests > Food contract

Searching for Housing Providers:

Showing in this page housing owner, and can manually search and advanced search. Advanced search you can search by name of city, number of pilgrim, start date and end date.

**Step:** Service Providers > Housing > advanced or classic Search
Classic search:

Classic search provides most of the house details as per picture attached.

Searching for Food Providers:
Shows all the details about food providers.

Step: Service Providers>Food Providers>details about providers
Lifting Company:

Lifting company comes with Madinah hotel contract.
Haj Data and Groups:
Packages in the system that collects all travelers (to the holy place) and is clearly stated that the packages of Makkah and Madinah housing as well as Makkah, Madinah and the holy place catering.

Hopefully before the start of making a package you have to insert the traveler's complete data manually or by automated through the readers "bar-code".

It is stated in the service packs after completing 100% of the performance indicators through the bank it promises that that the housing of Makkah Madinah and holy place catering.

Haj Data Details:
here you can add the Haj data and details:

Go to Haj data and groups< Haj data Details then this picture will display:

To add the Haj Data
Go to action<add then this picture will display:
Haj group Details:
here you can add the details of Haj data and groups

Go to Haj data and groups< Haj Groups Details then this picture will display:

Action< Add Haj group

Then fill the information as in the picture display:
Important clarification:
After creating the group, you can add the Pilgrims names in the group then Housing contracts and Food contracts etc. you can choose the Embassy and the Consulate that you want to print the Pilgrims Visa, after that you can send the group to print the Visa.

Print Wrist Band
To print the wrist band data must be entered in the system status of pilgrims was sent to the state department or the visa is printed.

Steps: Haj data and groups > Haj groups Details > action > print wrist band
PASSPORT STICKER GUIDANCE:

To print the passport sticker, you must go to pre arrival data then action and choose print passport sticker as per picture attached.

A new tab / Page will open which will include the Stickers of the pilgrims included in the Haj Group Details as per the below example.
Notice:

You cannot print the passport stickers unless you insert the pre arrival data information in the portal.

Once the page(s) are printed, please use the trimmer to trim the stickers and to be placed on the matching passport from the back of the passport.

Note: Please assure that the sticker information matches the passport prior placing it.

Pre arrival Data:

Hajj Data and Groups > Pre Arrival Data

This page will start regulatory wishes upon arrival of the pilgrim’s weather to arrive in Jeddah or Madinah Airport, and the quota must be evenly distributed between Jeddah Airport and Madinah Airport.

Note: Madinah Airport they must not exceeded the quota above 41% of the total pilgrims.

Press on add then you will find two options choose one of them and insert the data.
### Pre Arrival Data

- **Pre Arrival Entry Type:** [Select]
- **Arrival Date:** 25/07/2018
- **Arrival City:** Mecca
- **Jeddah Flight Details:**
  - 25/07/18 00:00:00 Saudi Airlines 446
  - Jeddah Flight on 25/07/2018
- **House Contract City:** Mecca
- **House Contract No.:** 983223
- **Service Group:** [Select]

### Hajj Data Details

<table>
<thead>
<tr>
<th>Hajj Id</th>
<th>Name</th>
<th>Date of Birth</th>
<th>Passport Number</th>
<th>Group ID</th>
<th>Nationality</th>
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<tr>
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<td>Indonesia</td>
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</tbody>
</table>

**Total Rows:** 152369  **Showing 5 of 15237 pages**
Jamarat wishes Data:

Circular:

1- Inbox:

is to receive all messages from MOH for any update and there is two kind of Circular

2- outbox
to send message to MOH for any requests

then you insert the Information and press Add.

- Circulation From (Arabic) - Select
- Circulation From (English) - Select
- Type - Select
- Subject - Subject
- Description - Description

Attachments - New File

ADD CANCEL
Reports:

Here where you can have all the report as per picture display.

- Haj Data
- Haj Data for Companies
Conclusion

In the name of Allah. May Allah have blessed upon the Prophet Muhammad (peace be upon him) and his followers.

External Hajj E-Services Portal Users:

We welcome you and we are happy to serve you and answer your questions and provide the information you need and listen to your opinions and suggestions of the External Hajj E-Services Portal.

Ministry of Hajj equipped with all human and financial and technical possibilities to make the pilgrims come to the House of God easily and they can come whenever they want to come to perform hajj since you are in your country and when you arrive and during your stay until you leave safely and to keep those beautiful memories and a spiritual journey in your mind, we ask God Almighty to make our services good and satisfaction for you.

In case of any observations please do not hesitate to contact us in one of these facilitator ways, unified number or send e-mail or open ticket you in External Hajj E-Services Portal and we are in service 24/7.
Contact Information

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+ (966) 920026265

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ehaj@sejeltech.com

Work time official 24/7